

Job Description

Job Title: Deaf Translation Technician

Department: Tech Advancement

Location of Job: Orlando, FL

Reporting Relationship: Tech Advancement Director

Peers: Other Tech Advance Technicians

Exemption Status: Regular Full-time Exempt

Position Summary: The Deaf Translation Technician specializes in training, communications, and technical support for deaf translation teams. This multifaceted role requires a skilled individual with a deep love for deaf people around the world and a strong desire to help provide the Bible to the deaf community. It will also require understanding Wycliffe Associates' technical translation resources, the realities of Bible Translation fieldwork, and the ongoing issues encountered by translation teams. The Deaf Translation Technician leverages their video editing and production expertise to aid translation efforts in deaf communities. Their proficiency in Sign Language enhances the quality and effectiveness of their work.

In General

Wycliffe Associates is a ministry, and our mission is a special calling. Wycliffe Associates trains Christians all over the world to become Bible translators and we seek to safeguard the integrity of the Scriptures through that process. While specific skills and experience are a major part of this role, what is most important to Wycliffe Associates, and to the Lord, is a person's heart. The person who fills this role should have a special calling from the Lord for ministry. In this role you are considered a minister of the gospel. For such a high calling, our lives and values should reflect that pure and holy calling. As we are told in 1 Peter 1:15-16, "But just as He who called you is holy, so be holy in all you do, for it is written: "Be holy, because I am holy."

Job Responsibilities:

1. Collaborates closely with deaf translation teams to address questions, concerns, and challenges, fostering a cohesive working environment between Tech Advance and Deaf Owned Translation.
2. Maintains an up-to-date working knowledge of deaf translation technical resources, guidelines, and terminology. Provide guidance to translation teams regarding technical aspects of translation efforts. Suggest new technologies, equipment, and systems to assist with changing requirements.
3. Stays informed about ongoing fieldwork and projects within Wycliffe Associates' Deaf Translation Program, gaining insight into current and upcoming initiatives. Use this knowledge to assist translation teams in producing relevant and accurate materials. Maintain a working knowledge of WA technical resources, active fieldwork, and active issues seen by teams as they translate.

4. Identifies and address challenges translation teams face during the translation process. Offer timely solutions and workarounds to minimize disruptions and ensure the smooth progression of projects. Regularly reports software or hardware problems that arise in the field to assist in developing effective solutions.
 5. Video editing and production skills are used to enhance the quality of translated materials, making them visually engaging and informative.
 6. Leverages your proficiency in American Sign Language to contribute to the production and accessibility of translated materials for the deaf and hard-of-hearing communities.
 7. Provides training sessions and workshops to translation teams on video editing techniques and production standards. Foster a culture of continuous learning and improvement.
 8. Reviews translation videos to ensure they adhere to established guidelines, technical accuracy, and professionalism. Collaborate with translation teams to address any discrepancies and enhance the overall quality of work.
 9. Promotes an attitude of service.
 10. These duties are not exclusive and with consideration of your job duties and other skills, this job description can be added to or taken away from at the discretion of your immediate supervisor.
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Education, prior work experience, and/or specialized skills and knowledge:

1. B.A. or B.S. degree in ministry or missions or equivalent work experience.
 2. Proficient in a sign language.
 3. Experience working in a ministry context is preferred.
 4. Ability to manage in a changing and international environment.
 5. Ability to communicate effectively with the deaf community.
 6. Proven analytical and problem-solving abilities.
 7. Able to work effectively with a virtual team. Willingness to travel internationally up to 25% of the year.
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Personal Qualifications:

1. Has a personal relationship with Jesus Christ.
2. Has signed an acceptance and acknowledgment of the Wycliffe Associates statement of faith and doctrinal statements.
3. Senses a call from God to ministry of Wycliffe Associates.
4. Should have personal warmth that invites confidence and possess a personal integrity that never forfeits the trust offered.
5. Ability to be at ease with people from diverse cultures and backgrounds.
6. Demonstrates attitudes of a servant leader.
7. Ability to delegate work to others.
8. Ability to facilitate and coordinate the work of others.
9. Highly self-motivated and directed.
10. Keen attention to detail.

11. Ability to work effectively with a virtual team.
12. Has reliable transportation and can keep commitments.
13. Ability and desire to learn new technologies, improve skills, and adapt to change.

Wycliffe Associates makes employment decisions in accordance with applicable federal and state employment laws and regulations. As a religious organization, we are entitled to make employment decisions on the basis of religious beliefs and practices of the applicant or employee.